**Region One Board Skype Conference Minutes**

June 20, 2018

**On the call:** Chair Beverly, Vice Chair Sue, Communications Coordinator Margie, Secretary Gary, Member at Large Cindy. Traveling: Trustee Pat.

The conference call began with the Serenity Prayer led by Sue, followed by the reading of the Purpose of R1 and the R1 mission statement by Margie.

**Board position – secretary**

Gary is stepping down from the Secretary position effective today. A transition plan was discussed. Gary will continue to serve on the Assembly Binder and Bylaws committees as well as back up Cindy as needed with secretarial tasks leading up to Assembly. Cindy will serve as Secretary at Assembly. Gary will also operate a/v during Assembly and Convention.

**Financials**

Leslie reported that she is pleased with Quickbooks’ functionality, including improved tracking of donations. The R1 strategic planning retreat made June an expensive month. Financials were presented. Beverly asked Leslie to switch delegate support and representative support descriptions to line up with the correct budget figures. Sue also asked whether Leslie knew anything about a $13 fee in the convention account for “business fundamentals”.

*Prior to the July meeting, Leslie will send a recommendation to the Board for a donation to WSO.*

**Calendar:**

Pat and Cindy will lead IGR with Central Oregon IG in Bend on June 30th instead of June 23rd. Sue was asked to contact Greater Columbia IG about whether they want to hold an outreach workshop on July 28th. If we don’t have confirmation from Greater Columbia by June 30th, the Board will need to reschedule. Margie and Pat both volunteered to travel if the date is confirmed. Beverly reminded all that the Board calendar is up to date with IG renewal dates.

**Convention: Sue B.**

2018: Gary is considering an android tablet purchase instead of ipad rental for convention. Beverly also agreed to lend her Android tablet. Gary felt the tablets would be usable for 3-4 years. *Gary will send a proposal to the Board in email for review/approval.*

2019: The Board discussed four site options for Convention 2019 – the Holiday Inn/Portland airport, Heathman/Portland, Embassy Suites/airport and the Monarch. Embassy Suites was eliminated due to highest costs. Oregon IG is favoring the Monarch. *Margie and Beverly will visit the Monarch in the next week.*

Speaker list: Sue has compiled information on potential keynote speakers and will forward to Oregon IG. She will also suggest that they look at three different keynote speakers; perhaps two from within R1 and one out of region so that one speaks Friday night, a second Saturday night and also does a workshop, and a third on Sunday morning.

**Assembly 2018**

* Board reports are due to the Binder Committee by August 15th. *Board members should send their reports to the Board by August 1 and ask for feedback.*
* Handouts for Assembly workshops are also due on August 15th . Gary was asked whether he still wants to work with Leslie on designing a Personal Recovery workshop.
* Nominations: Cindy reported that she and Pat had contacted several individuals within the region to gage their interest in serving at the R1 level. Beverly reminded the group that the 2017 assembly reps were told that they will be asked to help “source” nominees. *Cindy will send a note to Assembly reps asking them for nomination suggestions.*
* Budget review dates: Leslie to provide two dates for budget reviews with the reps prior to Convention (after September 17th when the binder is available). Leslie will want to run the dates by the BFDS so that they can be on the call(s). Pat and Cindy have suggested September 30 & October 11 for the “All About Assembly” reviews.
* Rep Support: Leslie will talk to the BFDS about doing a targeted campaign to raise donations for the delegate support fund. Beverly will send an Assembly email to R1 next week with a link to the R1 funds application form.

**Miscellaneous:**

*Margie will change the R1 yahoo group settings so that people are able to reply to the sender only.*

**New Journal order:**

* change wording in food section to list:  breakfast, lunch, dinner, snack, other
* the "how to reorder" page will be revised to remove pricing and the incorrect email address.  Instead it will include the journal page on the R1 website
* Leslie and Margie will work together to place a journal order

Skype adjourned at 5:45 pm.

**Next meeting:** July 18, 2018 at 4:30 pm

Submitted by Cindy C., Member-At-Large R1