

## Region One Board Minutes

Wednesday, February 15, 2023

3:30 PM Pacific

VIA Zoom

**Board Attendees:** Alice W. (Chair), Teri O. (First Vice-Chair) Carrie A. (Treasurer), Diane D. (Technology Coordinator), Lisa S. (Secretary) Erin F. (Member-at-Large)

**The meeting opened with the Serenity Prayer, Primary Purpose and the Region One 2022-2023 Mission.**

**The day's reading from Voice of Recovery was read.**

**Additions to the Agenda:** Grant recommendations from the BFDS team.

**Approval of the January Board Meeting Minutes:** Minutes were adopted as submitted.

### Board Outreach Calendar:

- Intergroup Chair Monthly Check-in:
  - February 12 check in was held and coordinated by Diane.
    - Talked about new member outreach applications.
    - Discussed encouraging more in-person meeting attendance.
- June Retreat Leaders, Kelowna - Diane and Alice will be leading the retreat.
- Board Meeting in Kelowna, BC.
  - Retreat Dates are June 2<sup>nd</sup> – 4<sup>th</sup>. R1 Board will meet in Kelowna on June 1st.
  - Accommodations at the retreat center are limited to 25 people. R1 Board will reserve lodgings nearby retreat center.
    - **Diane will research affordable hotels nearby.**
    - **Erin will check on nearby Air BNB nearby.**
    - **Carrie will share her accessibility requirements with Erin and Diane.**
- Additional Requests:
  - Alaska Intergroup request for Board visit cancelled last year due to timing and may want to renew application this year.
    - **Teri will be at Alaska Intergroup's meeting and will get back to Board.**

### Financial Update:

- Carrie presented January 2023 Financial report.
- No items were 10% or more over budget.
- Board Travel
  - Current budget for In-region travel is \$6000.00.
    - Travel expenses expected to increase with ending of COVID related travel restrictions.
    - Expect to be over budget at this number.
  - **Diane and Carrie will take proposal to reallocate funds to increase Board travel in Region Budget.**
    - **Possibly will have excess funds in member outreach that can be reallocated to Board travel.**

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### Insurance Update:

- Erin reported she is waiting for documents to submit to Board for approval.
- **Erin will send bill to Carrie for payment when documents are approved.**

### 2nd Vice-Chair Vacancy

- **2<sup>nd</sup> Vice-Chair primary responsibility is dealing with the finances of the Convention.**
- **Diane will post vacancy and application on R1 email list and website.**
- **Board members will ask around for candidates.**

### Validate Email Votes: Grants

- Board confirmed vote to approve \$200.00 In-Person Event Grant to Southern BC Interior Intergroup.

### 2022 Assembly/Convention Wrap Up

- Post Assembly packet status
  - Lisa reported that the Assembly minutes, and Amended Region One Bylaws and Policies & Procedures are ready to be sent out.
  - The Assembly Attendees contact list needs to be completed.
  - **Lisa will send out Post Assembly Packet out by Friday, February 17<sup>th</sup>.**
- Post-Convention Survey Update
  - **Alice will set up post-convention survey.**
  - **Alice and Diane will send it out.**

### 2023 Convention

- Convention Theme will be Together Again – To Put MY Hand In Yours
- Convention Logos are being sent Annie, Sandy and Teri to discuss at next Convention Planning Meeting.
- Contract has been solidified.
  - Total anticipated sleeping revenue is \$31,800.00.
  - Food and Beverage minimum is \$15,000.00.
- Planning team is recruiting volunteers for committees.
- One of the ideas for Member Outreach is to offer \$500.00 grants to Intergroups to encourage people to register for convention.
  - **Board members are asked to inform their liaison intergroups that this is available.**

### 2023 Assembly

- Postponed until next March Board Meeting.

### Region One Website Theme Change

- A website theme is the navigation menu and header.

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- The Drop-Down menu is invisible on a mobile phone with the current theme.
- Current theme is too outdated to update.
- Diane shared three example themes for the Board to vote on.
- **Diane will bring three different sample sites for the new theme the Board picked out to the March Board Meeting.**

### **New BFDS Funding Motions**

- Motion to approve a \$298.00 US Member Outreach Grant to Southern BC Interior Intergroup for zoom licenses passed unanimously.
- Motion to approve a \$240.00 Member Outreach Grant to Oregon Intergroup to purchase literature for face-to-face meetings passed unanimously.
- **Diane will send out an announcement about the grant approvals.**

### **Meeting adjourned with the Founder Promise**